

**AGENDA  
SCHOOL DISTRICT OF MANAWA  
BUILDINGS & GROUNDS COMMITTEE MEETING**

**Date: July 26, 2017**

**Time: 6:00 p.m.**

**Start at: 407 S. Bridge St.  
Then move to: MES – Board Room  
800 Beech St., Manawa**

**Board Committee Members: R. Johnson (C), Scheller, Forbes**

**In Attendance:**

**Timer:** \_\_\_\_\_ **Chair:** \_\_\_\_\_ **Recorder:** \_\_\_\_\_

1. **Meet at & Visit 407 S. Bridge St. (Building owned by Masons) - Review Special Education Rental Property (Information / Action)**
2. Football Field Update (Information/Action)
  1. Bare Spots / Grass Seeding – TruGreen
  2. Sideline Mats
  3. Painting Machine
3. Cleaning of Concession Stand Storage Room
4. Safety Plan Resource:
  1. Green Vests
  2. Walkie Talkies
  3. Bull Horn
  4. Flashlights
  5. Signage
5. Energy Efficiency Projects (Information / Action)
6. SY1617 Major Maintenance Project Summary (Information / Action)
7. SY1718 Maintenance Budget Planning (Information / Action)
8. Set Next Meeting Date \_\_\_\_\_

1. Review Special Education Rental Property @ 407 S. Bridge St. Action \_\_\_\_ Table \_\_\_\_

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2. Football Field Update Action \_\_\_\_ Table \_\_\_\_  
1. Bare Spots / Grass Seeding – TruGreen  
2. Sideline Mats  
3. Painting Machine

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3. Cleaning of Concession Stand Storage Room Action \_\_\_\_ Table \_\_\_\_

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4. Safety Plan Resources
- a. Green Vests
  - b. Walkie Talkies
  - c. Bull Horn
  - d. Flashlights
  - e. Signage

Action \_\_\_\_ Table \_\_\_\_

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5. Energy Efficiency Projects Action \_\_\_\_ Table \_\_\_\_

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6. SY1617 Major Maintenance Project Summary Action \_\_\_\_ Table \_\_\_\_

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7. SY1718 Maintenance Budget Planning Action \_\_\_\_ Table \_\_\_\_

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8. Set Next Meeting Date \_\_\_\_\_

Chair: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Time: \_\_\_\_\_

# AHERA Frequently Asked Questions

## Buildings Covered by AHERA

**Q: A school leases space in a building from a non-school group (a church, YMCA, etc.). Who is responsible for complying with the AHERA rule?**

A: Leased buildings are covered under AHERA. For public school districts, the school district is responsible for AHERA compliance since the school district controls access to these buildings, how these buildings are used by the occupants, the furnishings and the scheduling of school activities. For private, non-profit schools, the owner of the building is responsible.

**Q: If there are no buildings within a school district with asbestos containing building materials (ACBM), then does the school district need to have an AHERA Designated Person, retain management plans or provide notifications to the parents, teachers, or workers on management plan availability?**

A: Yes.

**Q: Are the school administrative offices, maintenance or storage facilities covered by AHERA, even if students never attend classes in these buildings?**

A: Yes. In addition to classrooms, the definition of a school building includes any other facility used for the administration of educational or research programs, and any maintenance, storage, or utility facility, including hallways, essential to the operation of classrooms, libraries, gymnasiums, and administrative offices. A facility is deemed essential if it is being used. Vacant facilities which are no longer used by the school are exempt.

**Q: If a school uses a single room in a nonschool building on a regular basis as a classroom, is the entire building covered by AHERA?**

A: No, just the single room used by the school as a classroom is covered by the rule.

**Q: If a school district obtains a building, how soon must it be inspected for asbestos-containing materials?**

A: Prior to its use as a school building.

**Q: A school burns down. The school district wants to use a local community**

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***center for six months due to the emergency. Does this temporary building have to be inspected?***

A: In the event that emergency use of an uninspected building as a school building is required, such buildings must be inspected within 30 days after the school has begun using that building.

***Q: Are private elementary and secondary schools required to comply with AHERA?***

A: Only private, nonprofit elementary and secondary schools must comply with the AHERA requirements.

***Q: Students take advanced placement classes at the State University, or put on a theater production at the local community center, or use the YMCA swimming pools for physical education. Must these buildings be inspected?***

A: No

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## **Inspections**

***Q: When conducting an inspection, must the inspector undertake destructive steps, such as tearing down a wall, in an attempt to locate asbestos-containing building materials (ACBM)?***

A: An AHERA-accredited inspector is expected to take reasonable steps to locate ACBM, including examining all concealed accessible areas (above drop ceilings, inside ventilation shafts, etc.), carefully reviewing building plans and using his or her knowledge to determine if ACBM was used in areas that are inaccessible. If the inspector has reason to suspect ACBM is present and believes that fibers could be released from ACBM and carried from the area, then the inaccessible area must be examined. If the inspector believes that ACBM is present but does not believe that fibers could be released from that area, then the material should be assumed ACBM and included in the inventory.

***Q: Can an unaccredited person under the supervision of an accredited inspector collect samples and look in crawl spaces and other areas to locate ACBM?***

A: No, an accredited inspector must conduct all necessary tasks in order to fulfill the inspection and reinspection requirements.

***Q: If a school buys or leases a building, how soon must it be inspected? If a school must relocate temporarily, due to a flood or fire, must the temporary building be inspected?***

A: Any building leased or acquired on or after October 12, 1988, that is to be used as a school building, must be inspected prior to its use as a school building. In the event that emergency use of an uninspected building must be used as a school, that

building must be inspected within 30 days of use as a school.

***Q: What asbestos containing building materials need to be assessed during an inspection?***

A: The following must be assessed: friable miscellaneous and surfacing asbestos containing building materials, thermal system insulation which is friable or with no damage but has potential for damage or potential for significant damage.

***Q: Do the underside and roof of a covered exterior hallway or walkway need to be included in the inspection?***

A: Just the underside of the hallway or walkway must be included.

***Q: Can a building inspector use his or her own laboratory to analyze bulk asbestos samples?***

A: Yes, if the laboratory has up-to-date and valid accreditation from the National Voluntary Laboratory Accreditation Program.

***Q: Can all suspect materials in a school building be assumed to contain asbestos rather than taking samples?***

A: Yes

***Q: What are some typical suspect asbestos containing building materials covered by AHERA?***

A: Spray-applied or troweled-on materials on walls and ceilings, gypsum wallboard, transite wallboard, thermal system insulation, corrugated-like paper product used for thermal system insulation, gaskets in heating or air-conditioning equipment, floor tiles and its adhesives, ceiling tiles and panels, cement asbestos water pipe, fire doors, fire brick for boilers, cloth adjoining air ducts, and sheeting in fume hood.

***Q: The regulatory definition of homogenous area is being uniform in color or texture. What is meant by "homogeneous area" with respect to thermal system insulation having pipe lagging that has either been discolored or applied differently to give the appearance of possessing a different texture?***

A: The accredited inspector must make a judgement on whether pipe lagging is indeed uniform in color and texture. If the suspect material looks darker due to water damage, then it is appropriate for the inspector to consider this as part of the same homogeneous area. If the suspect material has been applied differently, however, it probably would not be uniform in color and texture since there would be a noticeable difference in the suspect material's appearance.

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## **Reinspections**

***Q: What are the necessary components of an AHERA reinspection?***

A: An accredited inspector must visually reinspect and reassess the condition of all known or assumed friable asbestos containing building materials (ACBM), visually inspect previously considered nonfriable ACBM and touch it to determine if it has become friable, identify homogeneous areas of material that have become friable since the last inspection developed required records and submit the records to the AHERA Designated Person within 30 days of reinspection.

**Q: How often must a reinspection be conducted at school buildings?**

A: Every three years.

**Q: What are the requirements for the persons involved in the reinspection?**

A: The person conducting the reinspection must be an accredited AHERA inspector. The management planner responsible for the review of the reinspection results and recommendations for response actions must be an accredited management planner.

**Q: Must encapsulated asbestos containing building materials be reassessed every three years during the reinspection?**

A: Yes. In addition to checking friability, encapsulated ACBM must be closely examined to determine whether the response action has failed.

**Q: If the 6-month periodic surveillance inspection coincides with the reinspection, can the reinspection count as a periodic surveillance?**

A: Yes.

**Q: If the original inspection overlooked some asbestos-containing building materials or if some areas of the building were not accounted for during the first inspection, must the reinspection include the inspection, assessment and documentation of these overlooked areas?**

A: Although it is not required by regulation, EPA strongly recommends that these areas are included during the reinspection.

**Q: Is reinspection required for buildings where no ACBM known or assumed was found in the original inspection or where abatement actions removed all ACBM?**

A: No. However, EPA recommends that schools that have conducted asbestos abatement to remove all ACBM should conduct a reinspection in case some ACBM was missed.

**Q: Must the school district reinspect a building that is no longer in use as a school?**

A: No.

**Q: Does an accredited management planner need to review the results of the inspection and assessment and the reinspection and reassessment?**

A: Yes. AHERA requires that an accredited management planner review the results of each inspection, reinspection and assessment for the school building and to conduct any other necessary activities in order to recommend in writing appropriate response actions. The review and response action recommendations are especially important if assessments of known or assumed ACBM have changed from the previous reinspection or if previously identified ACBM has become friable.

***Q: What reinspection records must be included in the management plan?***

A: The following records must be included:

- The date of the reinspection, the name and signature of the person making the reinspection, and accreditation documentation;
- Any changes in the condition of known or assumed asbestos containing building materials;
- Exact location where samples were collected during the reinspection, a description of the manner used to determine sampling locations, the name and signature of each accredited inspector who collected the samples, and accreditation documentation;
- Any assessments or reassessments made of friable material, the name and signature of the accredited inspector and accreditation documentation; and
- Written recommendations of the management planner.

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**Periodic Surveillance**

***Q: How should the results of the six-month periodic surveillance be recorded? What is meant by "any change in condition" as it refers to the periodic (six-month) surveillance inspection?***

A: The following should be documented: the name of the person conducting the periodic surveillance, the date of the surveillance, and any changes in the condition of the asbestos-containing building materials (ACBM) (and if changes are noticed, then the comments must describe each change clearly). A maintenance person conducting the periodic surveillance would notice water damage, major delamination, a major fiber release, or even minor damage. For surfacing material, damage might include separation of asbestos-containing materials (ACM) from the substrate; flaking, blistering, or crumbling of ACM surface; and scrapes, gouges, mars, or other signs of physical injury. Asbestos debris may also indicate damage. For thermal system insulation, damage may include gouges, punctures, water damage, crushed areas and torn or missing coverings. The person conducting the periodic surveillance will have to be aware of the material's previous condition, documented in the management plan, in order to determine if any changes in the material's condition have occurred.

***Q: What is meant by "any change in condition" when it refers to the six-month periodic surveillance?***

**A:** First the person conducting the surveillance must be aware of the material's previous condition and then look for changes such as: water damage, major delamination, major fiber release, minor damage, separation of asbestos containing material (ACM) from the substrate, flaking, blistering, crumbling of the ACM surface, scrapes, gouges, mars and other signs of physical injury, asbestos debris, punctures, water damage, crushed areas, and torn or missing coverings.

**Q: *If during a periodic surveillance inspection, a custodian finds damaged thermal system insulation, what must be done?***

**A:** It is the responsibility of the school district or building owner (for private schools) to maintain all thermal system insulation asbestos-containing materials and its covering in an intact state and undamaged condition. The school district or building owner should arrange to remove the damaged material. If removal is not feasible, due to technological factors, then the school or building owner must at least repair the damaged area.

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### **Asbestos Management Plans**

**Q: *Must a school develop a management plan for each school or can it have one large plan that covers all of its school buildings?***

**A:** A separate management plan must be developed for each school. The administrative office of each school must maintain a complete and updated copy of the management plan for that school.

**Q: *If a school building is new and an architect or project engineer prepared a statement that no asbestos containing building materials were used in the design or construction of the building or an AHERA accredited inspector found no suspect materials, then must that school develop a management plan?***

**A:** Yes, however, the management plan would simply contain the architect, project engineer or AHERA accredited inspector's statement, the Designated Person information and the notification to the parents, teachers and employees on the availability of the plan.

**Q: *If the buildings have been inspected by an accredited inspector, samples have been taken and analyzed, and no asbestos-containing building material (ACBM) has been found, must the school district still develop a management plan?***

**A:** Yes. In this case, the management plan would simply include the inspection report (including sampling results), the AHERA Designated Person information and the notification to parents, teachers, and employees regarding the availability of the plan.

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## **AHERA Training and Accreditation**

***Q: If a person failed to take the annual refresher course before the expiration date, must he or she retake the basic course?***

**A:** The person cannot conduct asbestos work with an expired accreditation; however, if the person takes the refresher course within a year of the expiration date, then he or she does not need to retake the basic course (except in states where different rules may apply).

***Q: What are the requirements for the persons involved in the reinspection?***

**A:** The person conducting the reinspection must be an accredited AHERA inspector. The management planner responsible for the review of the reinspection results and recommendations for response actions must be an accredited management planner.

***Q: What are the qualifications or exact training needed by an individual who conducts the two-hour awareness training and the additional 14-hour training for the maintenance and/or custodial employees?***

**A:** The regulations do not require specific qualifications for instructors who conduct this training. However, instructors should be selected who have professional or educational background in the asbestos field.

***Q: When working on an asbestos job at a school building, public or commercial building, what is needed to show that I am accredited?***

**A:** Accredited persons must have their initial and current accreditation certificates at the location where they are conducting work.

***Q: Is an AHERA-accredited inspector required for the replacement of resilient floor covering?***

**A:** An AHERA-accredited inspector is not required if the person is conducting a visual or physical examination as part of replacing the existing floor where the material has not been sanded, ground, mechanically chipped, drilled, abraded or cut. If a person is conducting a visual or physical examination to determine its friability, then the person must have AHERA inspector credentials.

***Q: When is an AHERA-accredited Project Designer Needed?***

**A:** Persons who design response actions in schools and public and commercial buildings must have AHERA Project Designer accreditation. Response actions are defined as a method ---including removal, encapsulation, enclosure, repair, and operations and maintenance--that protects human health and the environment from friable asbestos-containing building material. Response actions do not include small scale, short duration maintenance activities or activities to address minor fiber episodes.

***Q: If a person is conducting an environmental assessment which includes noting the presence and condition of possible asbestos containing materials***

***but does not collect samples in a public or commercial building, does that person need AHERA accreditation?***

A: Yes.

***Q: What constitutes adequate training for the AHERA "Designated Person" responsible for implementing the management plan? Does he or she need to be accredited?***

A: The AHERA Designated Person does not need to be accredited; however, he or she must have training which covers 1) health effects of asbestos; 2) detection, identification and assessment of asbestos-containing materials; 3) options for controlling asbestos containing building materials; asbestos management programs; and 4) relevant Federal and State regulations concerning asbestos. The management plan must include information on the course name, dates, and hours of training undertaken by the AHERA Designated Person.

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### **Asbestos Removal**

***Q: Phase Contract Microscopy (PCM) air clearance can be used for projects greater than small scale, short duration activities and less than 160 square feet or 260 linear feet. Transmission Electron Microscopy (TEM) air clearance monitoring must be used for projects greater than 160 square feet or 260 linear feet. How are the calculations on size of a project determined?***

A: AHERA prohibits the artificial division of a large project or the removal of asbestos-containing building materials (ACBM) in stages over the course of a relatively short period of time from what normally would have been one large project in order to avoid the more costly TEM air clearance analysis. If the total area exceeds the 160/260 rule, then TEM must be used unless clear engineering reasons exist for dividing a project into smaller areas. If surfacing ACBM was removed in one area and then a few weeks later, adjacent surfacing ACBM was removed, EPA would consider both removals to be one project (since both removals occurred at approximately the same time) and require TEM if the amount exceeded 160 square feet or 260 linear feet.

***Q: Would surfacing ACBM on the ceilings of two classrooms on two separate floors be viewed as contiguous areas?***

A: No. Even if one classroom was directly beneath the other classroom, these would not be contiguous areas under the rule. Each floor would normally have its own containment barrier.

***Q: Can someone collect more than five samples inside the abatement site and pick the best of the results for the clearance test?***

A: No. An equal number of samples should be taken inside and outside the abatement site for clearance. The minimum number is five inside and five outside. The rule does not prohibit the collection of more than five samples inside and an

equal number outside; however, collection of a higher number inside and then selecting only five of these values is not appropriate.

**Q: *When removing vinyl asbestos floor tiles, do I need to use an AHERA accredited project designer and supervisor/workers?***

A: In July 1992, EPA published a policy clarification which described the circumstances under which the removal of vinyl asbestos tiles (VAT) would be considered a response action under AHERA therefore requiring accredited personnel for the removal. EPA has determined that removal of VAT (or other known or assumed asbestos-containing material flooring or its adhesive) which involves sanding, grinding, mechanical chipping, drilling, cutting or abrading the material has a high probability of rendering the material friable and capable of releasing asbestos fibers. Therefore, removal projects which employ any of these techniques (other than small-scale short duration) must be conducted as response actions. This would require use of a project design, accredited persons and air clearance.

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### **Operations and Maintenance (including Recordkeeping)**

**Q: *Which areas in school buildings must have warning labels?***

A: AHERA requires warning labels immediately adjacent to any friable and non-friable asbestos-containing building materials (ACBM) and suspected ACBM assumed to be asbestos-containing located in routine maintenance areas in each school building. Routine means that a maintenance or custodial person frequents an area on a regular basis to perform maintenance activities. Examples are boiler rooms, equipment rooms, pipe tunnels, fan rooms, and air handling rooms.

**Q: *What are examples of routine maintenance areas that require warning labels? Do you have to label enclosed or encapsulated ACBM in routine maintenance areas?***

A: Routine maintenance areas are boiler rooms, equipment rooms, pipe tunnels, fan rooms, air handling rooms and other areas which are used on a regularly scheduled or predictable basis to perform maintenance activities. Yes, warning labels must be placed on areas which are enclosed or encapsulated in the maintenance areas.

**Q: *If all asbestos-containing building materials (ACBM) have been removed from a school building, does the annual written notification requirement regarding the management plan availability and asbestos-related activities still apply?***

A: Yes, since the purpose of the notification is to enable the public to determine if the LEA has implemented the management plan satisfactorily.

**Q: *What is meant by " . . . materials that are about to become friable . . . ?"***

A: If a workman is about to sand nonfriable floor tiles, this material will shortly become friable.

***Q: Must the AHERA Designated Person be an employee of the school district or need to be located on-site?***

A: No and no.

***Q: Who is the "local education agency" with respect to AHERA?***

A: In a non-profit, private elementary or secondary school, the local education agency would be the owner of the school building. In a public elementary and secondary school, the local education agency would be the school district.

***Q: What forms of written public notifications are acceptable?***

A: A great deal of flexibility exists with respect to methods for notifying the parents, teachers, and employees. However, a copy of the notification must be kept in the management plan. This notification could be in the form of newspaper advertisement or article in the school district's newsletter. A description of the steps taken to notify the parents, teachers, and employees, along with a copy of the notification, must be kept in the management plan.

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**Other Response Actions: Enclosures, Encapsulation, and Repair**

***Q: Is the installation of a carpet over damaged asbestos containing vinyl asbestos tiles an enclosure?***

A: No. An enclosure is an airtight, impermeable, permanent barrier around asbestos containing building materials to prevent the release of asbestos fibers into the air. Carpeting is not impermeable, permanent or airtight.

***Q: If during a periodic surveillance inspection, a custodian finds damaged thermal system insulation, what must be done?***

A: It is the responsibility of the school district or building owner (for private schools) to maintain all thermal system insulation asbestos-containing materials and its covering in an intact state and undamaged condition. The school district or building owner should arrange to remove the damaged material. If removal is not feasible, due to technological factors, then the school or building owner must at least repair the damaged area so that it is in an intact state and undamaged condition.



To: Dr. Melanie J. Oppor, Manawa BOE  
From: Danni Brauer  
Date: July 24, 2017  
Re: Storefront Rental

The purpose of this memo is to highlight the program we plan to hold at the South Bridge Street location. The special education department in the School District of Manawa would like to rent the space at 407 S. Bridge St to expand the transition services offered in an authentic environment.

**Purpose:**

- One of the goals of the Manawa Special Education Department is for 100% of students with IEPs will graduate Little Wolf Sr. High with a competitively paid job and/or accepted to post-secondary education.
- Workforce Innovations and Opportunity Act (WIOA) strengthens requirements for transition services to support meaningful opportunities for students with disabilities to prepare for, obtain, maintain, and advance in competitive integrated employment (minimum wage or higher and at the same rate as other employees doing similar jobs).
- Integrate our neediest students into the Manawa community and increase real life opportunities.
- This will be the first PAES Lab in CESA 6.

**Why such a drastic change?**

- WIOA is forcing sheltered workshops around the state to close or drastically change the services they offer. Individuals are no longer funneled into sheltered workshops. The WIOA specifies requirements for both schools and the DVR to ensure that students with all disabilities, including students with significant disabilities are included in supports and services in order to facilitate transition to integrated competitive employment and other outcomes.
- The School District of Manawa has been without a Department of Vocational Rehabilitation (DVR) counselor for over a year and very limited support prior to that.
- Evidence shows that for students to generalize life, social, and employability skills they need to practice the skills in authentic settings (outside the school environment).

**Program Design:**

- A PAES (Practical Assessment Exploration System) Lab converts a community site to a work development lab where students become employees and teachers become employers. Students are assessed on their competitive work potential and interest level, while simultaneously exploring various jobs, using real tools, and developing proper work behaviors in the following five areas: computer technology, construction/industrial, processing/production, consumer/service, business/marketing.

- PAES provides work and life skill training, vocational work assessment, work exploration, appropriate work behavior development, data collection and student reporting and an accurate description of student performance and employment potential.
- All students with IEPs will go through the PAES Lab experience while they are in high school. They will then participate in job shadows, volunteer placements and eventually paid employment placements through school. Students will be provided the support needed for them to be successful in job placements with the intention they will be able to complete the job tasks without assistance before graduation.

#### The Future of the Program

- Independent Living Skills – apartment setting
- Collaborating with local businesses to actively engage our student in on-the-job training for a modern workforce
- Build a self-sustaining business run by students
- Collaborating with other district programs to further the education of all student in real-life situations
  - Tech Ed. to remodel the space
  - Business department for bookkeeping, marketing, etc. of school-based business
- Invite other nearby school districts to join the program
- Highlight the district program throughout CESA 6 and the state
- Expand the program throughout the county to increase opportunities for students
- 18-21 age program where the storefront becomes their classroom



Melanie Oppor &lt;mopper@manawaschools.org&gt;

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**Quote**

1 message

jvoge &lt;jvoge@pioneerathletics.com&gt;

Thu, Jul 20, 2017 at 2:05 PM

To: mopper@manawaschools.org

Good Afternoon Melanie, Thank you for your interest in Pioneer Products. Listed below you will see pricing for the items we discussed. Please note that Pioneer pays the freight so these are your final prices. Thank you,

S100 Field Striper \$2189.00  
Replacement Filter for S100 Field Striper \$19.00  
Spray Gun Extension \$69.95  
Parking Lot Paint Tip \$45.95  
Fastlane Yellow Traffic Paint 2 Pails \$128.75/Pail (\$257.50)  
Brite Stripe White Field Paint Concentrate 15 Pails \$53.50/Pail (\$802.50)

Total: \$3383.90

John Voge  
Pioneer Mfg  
262 - 388 - 0485

Sent from my Verizon Wireless 4G LTE Tablet



## Sales Order Quote

BADGER SPORTING GOODS  
 PO BOX 259068  
 MADISON, WI 53725-9068

Invoice Number	AAK006220-	Order Date	7/24/2017	P.O. Number	MELANIE
Date	7/24/2017	Request Date	7/24/2017	Employee	JG
Customer Number	M03	Cancel Date	4/18/2020	Sales Person	PS

To: MANAWA SCHOOL DISTRICT  
 800 BEECH STREET  
 MANAWA, WI 54949

MANAWA SCHOOL DISTRICT  
 800 BEECH STREET  
 MANAWA, WI 54949

Phone:

Terms: NET 30 DAYS

### QUOTE FOR SIDELINE TURF PROTECTOR

D	Qty	Un	Keyin Code	Vendor	Mfg Number	Description	Color	Size	Price	Total
2		EA	02265802959		BZTVIPOL15150	SIDELINE TURF PROTECTOR	RD	15X15	\$2,500.00	\$5,000.00
						SOLID RED WITH BLACK STAY-BACK LINE 15X150				
1		PK	08787602301		TS115PK	STAKES FOR TARPS			\$58.00	\$58.00
						PACK OF 115 STAKES ADDITIONAL STAKES=30/BAG=\$25				
2		PK	08787602301		TS115PK	STAKES FOR TARPS			\$25.00	\$50.00
						BAGS OF 30				
									Subtotal	\$5,108.00
									Tax	\$0.00
									Total	\$5,108.00



**PROPOSAL NUMBER 23357 DATED 07-11-17**

***MASTER ELECTRICAL SERVICES LLC - FOR ALL YOUR ELECTRICAL NEEDS!***

**PROPOSAL SUBMITTED TO:**

**WORK TO BE PERFORMED AT:**

**NAME:** School District of Manawa  
Attn: Melanie Oppor  
**ADDRESS:** 800 Beech Street  
Manawa, WI 54949

**LOCATION:** Room 305

**EMAIL:** 596-2525

**FAX NO.:** 596-5308

We hereby propose to furnish the materials and perform the labor necessary to wire the following;

- Run a 1" conduit from panel in Library to Room 305 and set a junction box to run smaller conduits to each of 6 power poles.
- Pull 12 circuits from panel for 2 circuits to each power pole all with full size grounds.
- Supply the 6 power poles with divider for 120V power and data.

**NOTE:**

❖ Work to be completed on or before August 18<sup>th</sup>.

*Thank you for the opportunity to serve you!*

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

**Four thousand three hundred dollars and 00/100** Dollars **(\$ 4,300.00)**

Any alteration or deviation from above specification involving extra costs will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our controls. This proposal may be withdrawn by MES if not accepted within 5 days. Acceptance of this proposal provides a Personal Guaranty on behalf of the Acceptor and the above-named Company principals who he/she represents.

Due to the current volatility of the commodity markets (steel, copper, aluminum, brass, plastics, oil, etc.), we are not able to hold firm prices on materials or products for release any further out than factories or suppliers will guarantee. **PRICE IS GOOD AT TIME AND DATE OF ESTIMATE ONLY.** If this proposal is open beyond (30) days, contact us to establish revised pricing.

All materials shall remain the property of Master Electrical Services until paid in full. Customer will be responsible for any and all costs of collection, including, but not limited to, reasonable attorneys fees and filing fees for court actions.

The information and data contained is provided to you as an instrument of service, and intended for use and reference relative only to the specific project they describe. The information may not be copied, modified or released to a third party without the direct written permission of M.E.S. By acceptance of this information, you agree to this confidentiality clause.

Percentage of completion payments respectfully submitted: **MASTER ELECTRICAL SERVICES LLC.**

A 1.5% Service Charge will be added to all balances over 30 days.

Per:   
Dave Mackowiak (sls)

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified above.

Date \_\_\_\_\_

Signature \_\_\_\_\_

**Master Electrical Services LLC**  
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